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COMPANY SECURITY OFFICER DUTIES

Responsible to

Marine Director¹

Responsible for

- a. Provide advice on the level of threats likely to be encountered by the ship, using appropriate security assessments and other relevant information.
- b. Ensure that a security assessment is conducted for each ship in the fleet.
- c. Ensure the development and maintenance of Ship Security Plans, by developing procedures to assess the continuing effectiveness of each SSP and amendments to the SSP subsequent to their approval.
- d. Make modifications to the Ship Security Plan to correct deficiencies and satisfy the security requirements of the individual ship.
- e. Arrange for internal audits and reviews of security activities.
- f. Arrange for the initial and subsequent verifications of the ship by the Administration or the Recognised Security Organisation.
- g. Ensure that any deficiencies and non-conformities identified during the internal audits, periodic reviews, security inspections and verifications of compliance are promptly addressed.
- h. Enhance security awareness and vigilance.
- i. Ensure provision of adequate training for personnel responsible for the security of the ship.
- j. Coordinate the implementation of Ship Security Plans with Ship Security Officers and the relevant Port Facility Security Officers.
- k. Ensure a consistency between the security requirements and safety requirements.
- l. Ensure that if a sister-ship or fleet security plan is used, the plan for each ship accurately reflects that Ship's specific information.
- m. Ensure that any alternative or equivalent arrangements approved for a particular ship or group of ships is implemented and maintained.

Communicates with

CUSTOMERS; Chief Executive; Marine Manager, Ship Managers, Ships Masters and Officers, Crewing Operations Manager, Financial Manager and Departmental Heads; Flag State Authorities; Classification Societies; management of other Ship owners; staff of the Department of Labour; consultants; inspection and accreditation authorities.

Authority limits

As per the job description.

¹ W 08 / 2024